



Learning and Caring Together,  
“...they will flourish in the courts of our God.” (Psalm 92:13)

30<sup>th</sup> November 2022

Dear Parents/Carers,

I do not wish to tempt fate, but I am writing to you in relation to Emergency Academy Closure Procedures in the event of adverse weather in the coming months.

The Health and Safety of pupils and staff will always be paramount in making decisions. In the event of adverse weather, I will risk assess whether children can travel safely to and from school and if the site will remain safe throughout the day. I will consider:

- The state of pathways, steps and slopes around the academy
- The condition of roads and pathways in the local area
- If staff/pupil ratio will enable effective care and safeguarding
- If the heating, lighting and water is functioning effectively
- Whether catering can be provided
- The weather forecast
- And other unforeseen circumstances

When making a decision, I will liaise with my site staff, Brambles and the Chair of our Academy Council, Mrs Sarah Williams. I will endeavour to make a decision and inform you at the earliest opportunity; whenever possible the night before or by 6.45am in the morning, as I know that this will enable you to make necessary arrangements in terms of work and childcare. As you will appreciate, weather conditions can rapidly change but once a decision has been made, it will be final until further notice.

We will communicate decisions through:

- Dojo – Office Story
- Our school website: <https://www.stedwardscheddleton.co.uk>
- Staffordshire County Council Website:  
<https://www.staffordshire.gov.uk/Education/Schoolsandcolleges/emergencyclosures.aspx>

**Please note: If there are no messages communicated via the routes above, St Edwards Academy will be open as usual.**

We will post suggested age appropriate learning activities on Dojo by 9.00am for a 1 day closure. Live lessons and remote education will begin on the second full day of closure and details will be shared via Dojo and TEAMS.

Should the academy be open and weather conditions deteriorate significantly during the day, we will initiate early collection from school. We will notify you of this via Class Dojo and our academy website. Staff ratios on site will be maintained, ensuring that all children are safe until a Parent/Carer arrives.

I know that you will appreciate decisions to close the academy will not be taken lightly and that you will support the rationale of safety as the priority if the need does arise.

Fingers and toes crossed that any adverse weather chooses the weekends and / or school holidays!

Yours sincerely



Mrs S Machin  
Principal

