

Learning and Caring Together,  
“...they will flourish in the courts of our God.” (Psalm 92:13)

## COVID-19 School Closure Keeping in touch: Letter 10

29<sup>th</sup> May 2020

Dear Parents / Carers,

Half term has flown by for us all I'm sure! The weather has been beautiful again and every day I remember how lucky we are to live where we do. We are never far away from green spaces and I have never appreciated it as much as I have since Easter!

We are finishing site and environment preparations over the weekend and are looking forward to welcoming eligible children back to school on Monday! My letter today will, largely, be reminders about information previously communicated regarding re-opening routines and health & safety procedures.

### Uniform

I confirmed last week that all children, including key worker children, need to wear full school uniform from 1<sup>st</sup> June 2020. However, we do have an exciting temporary change to our uniform to share with you too. All Key Stage 1 and 2 children will come home with a 'rainbow tie' on their first day in school and all nursery and reception children will come home with a rainbow transfer that can be added to one of their school, white polo tops. All children will receive these on their first day back, whether that be 1<sup>st</sup> June, July, September or anytime in between. The children are invited to wear these, instead of their usual school tie or top, until we are back together as a full school. We will then have some form of celebration about returning to our usual school uniform. We will use the temporary uniform changes as part of wellbeing teaching and to reflect on positive changes in the current climate. It is not compulsory that they are worn so please return them to school if you or your child does not choose to wear them. THANK YOU to the PTFA who have kindly paid for the ties and transfers.

### Arrival & dismissal

As previously communicated, this needs to be a one way, **non-stop** routine. Please support us by respecting distancing at all times, being prompt in relation to timings, by 'maintaining the flow' and by being patient as we all work together to be as safe as we can.

You will need to:

- **Enter** via the path adjacent to the school garden. Mrs Bloor will be there to welcome the children.
- Follow the path and drop your children off at the **Early Year's gate**, if that is your child's designated entrance as below or communicated with you. Mrs Machin will be there to greet the children.

- Continue along the path, past the main entrance arch, past the kitchen and drop children off at the **Key Stage 1/2 gate**, if that is your child’s designated entrance as below or communicated to you. Mrs Hordern will be at this gate to welcome the children.
- Continue and ~~exit~~ **EXIT** the school grounds via the gate at the bottom of the ramp. Mrs Clifford will be situated at this gate.

Arrival Time Monday-Friday	Year Groups	Where to ‘drop off’ children
8.30-8.45 am	Y3 and Y4 key worker children	KS1/2 playground gate
8.45 – 9.00 am	Y2 key worker children	KS1/2 playground gate
8.45 – 9.00 am	Robins & Y1 Frogs	EYFS playground gate
9.00-9.15 am	Reception and Nursery	EYFS playground gate

Dismissal Monday-Thursday	Year Groups	Where to ‘collect’ children
11.45 - 12.00 pm	Nursery	EYFS playground gate
3.00 - 3.15 pm	Reception	EYFS playground gate
3.15 – 3.30 pm	Robins & Y1 Frogs	EYFS playground gate
3.15 – 3.30 pm	Y2 key worker children	KS1/2 playground gate
3.30-3.45pm	Y3 and Y4 key worker children	KS1/2 playground gate

Friday Dismissal	Year Groups	Where to ‘collect’ children
11.45 - 12.00 pm	Nursery	EYFS playground gate
12.00-12.15 pm	Reception	EYFS playground gate
1.00-1.15 pm	Robins & Y1 Frogs	EYFS playground gate
1.00-1.15 pm	Y2 key worker children	KS1/2 playground gate
1.15-1.30 pm	Y3+ Y4 Key worker children	KS1/2 playground gate

Please note:

- If you have children in different year groups, you may choose which drop off slot you would prefer to use from the ones applicable to your children
- If you have children in different year groups, you may collect siblings with the youngest child

### If children are anxious and/or upset

We are making the return to school a happy occasion and experience for the children and know that you will be preparing them too (thank you). However, it is inevitable that some children will feel anxious, nervous and become upset as they arrive. **Please be assured that staff will be on paths and at the doors to support the children into school safely. They are prepared to manage any tears and/or anxieties and it is really important that you leave the child promptly at the gate** to avoid a queue forming on the paths and outside the school. If your child is distressed and inconsolable, we will ring you and agree a way forward with their wellbeing being the primary focus. **Staff may ask you to follow the path for a second time if you are unable to leave drop your child off promptly. They are not being rude or uncaring, they will be following health and safety procedures in place.**

## Things to remember:

- Full PE Kit including track suit
- Wellies
- Packed lunch (if you have not ordered a Fresh Start meal)

Back on the subject of sunshine, **the children will also need to bring bottle of suncream and a sun hat into school.** These will need to be labelled clearly with your child's name. Due to government guidance about sharing between home and school, these items will need to be kept in school, in your child's tray until the end of term. I am sure you will also appreciate that it is more important than ever that **you apply a generous layer of sun cream on your child before they come to school and teach them how to reapply too.** *We will guide and support children to apply and rub in their own suncream but will not physically touch and apply suncream for the children.*

As previously communicated, and in line with one of the government's key safety measures, no other items will be allowed into school.

## School Office and Communication

The school office will not be open during arrival and dismissal and should be avoided, as much as possible, at other times too. We encourage you to message your child's class teacher via Class Dojo and you may contact Mrs Leese by email or phone for anything regarding your child's welfare too. If you leave a message, she will call you back as appropriate.

For administration queries and questions, please email or telephone the school office between 9.45am and 2.45pm. If you leave a message, office staff will get back to you at their earliest convenience.

For those not returning on Monday, please say hello to your children from me and let them know that seeing their work and family time on Class Dojo makes me smile every day!

Enjoy the weekend everybody! With very best wishes,

Mrs Machin



Mrs S. Machin  
Principal