

**Learning and Caring Together,  
“...they will flourish in the courts of our God.” (Psalm 92:13)**

Thursday 12<sup>th</sup> December 2019

Dear Parents / Carers

Thursday 19<sup>th</sup> December 2019 it is our autumn term attendance assembly. To avoid any confusion, I thought that I would take this opportunity to remind you of / clarify a few points: -

**Reminders**

- All children with 96% and above will receive an attendance certificate.
- All children with 98% and above will receive an attendance certificate and parents will be invited to the assembly.

Please note attendance will be calculated from the previous attendance assembly cut-off date: -

- Autumn term: 15.07.2019 – 12.12.2019
- Spring term: 13.12.2019 – 26.03.2020
- Summer term: 27.03.2020 – 09.07.2020
- Autumn term 2020: Will start at 10.07.2020

This will ensure that a child's whole year attendance is celebrated. Please note that attendance awards are from reception onwards.

Please note that the attendance percentages used will, therefore, not be the same as the MYOL attendance that records attendance during 'actual' term time.

Yours sincerely

Mrs E Clifford  
**Assistant Principal**